**APPLICATION FORM FOR**

**LEAN ENTERPRISE DEVELOPMENT (LED) SCHEME**

The LED scheme aims to support Small and Medium Enterprise (SME) projects that have industry wide impact. As such applications supported by a few companies are preferred. The lead company can apply on behalf of participating companies. Applications are to be submitted via leds@mom.gov.sg.

1. ***Lead Applicant Details***

Please provide contact details of the lead applicant below. Information of the other participating companies is to be provided in **Annex A**.

|  |  |
| --- | --- |
| **Industry Sector** |   |
| **Primary Business Activity** |   |
| **Contact Details of Lead Applicant** |
| **Company Name** |   |
| **Contact Person** | Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Contact Numbers** | Office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **Email Address** |   |

1. ***Summary of proposal***

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| Describe your proposal and how it aims to overcome business challenges and transform existing processes. You may include more details or provide supporting attachments at **Annex B**. |
|  |
| **Does your proposal fulfil** **the following objectives?**  | **Please elaborate:**  |
| [ ]  **Manpower Lean** (Mandatory)Improve productivity Through innovation, reducing manpower wastage and reliance on foreign manpower  | What is your current situation?  How does the project help you use manpower more effectively? |
| [ ]  **Stronger Singaporean** **Core** (Mandatory)Provide Singaporeans with better jobs, wages and careers after restructuring | What is your current situation?How does the project help you to build a stronger Singaporean Core?   |
| Proposals that involve a group of companies, and/or which are endorsed by the relevant industry association or union, will be given priority. Please include inputs from the relevant industry association and/or union (if any) at Annex B. [Note: If you are unsure which union is relevant for your industry, please email leds@mom.gov.sg to check]  |

1. ***Details of LED Scheme support required***

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| Please indicate the types of support required.  |
| **(A) Project Support**

|  |  |
| --- | --- |
| **Type of Support** | **Pls. provide details (such as estimated costs) and elaborate on need for support** |
| [ ]  Training Support |  |
| [ ]  Job Redesign |  |
| [ ]  Process Re-engineering & Automation |  |
| [ ]  Machine & Equipment |  |
| [ ]  Others (pls. elaborate) |  |

|  |  |
| --- | --- |
| Have any of the applicant companies applied for other Government assistance schemes for the same project? | [ ]  No[ ]  YesIf No, please elaborate the types of schemes/grants you would be interested in: If Yes, please elaborate whether the application was successful and funding amount received:  |

**(B) Manpower Profiles**Applicants requesting for transitional manpower support to implement the proposal, should provide in **Annex C**, the following manpower profile information: * Current Manpower Profile
* Interim Manpower Profile (including transitional manpower support)
* Steady State Manpower Profile (after completion of project)

Companies putting up joint proposals may opt to submit Annex C to the LED Taskforce individually.  |

**\*\*\* End \*\*\*\***

**Annex A**

**DETAILS OF PARTICIPATING COMPANIES**

**Each** participating company to provide the details requested for in the table below. More rows can be added if necessary.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S/N** | **Registered Company’s Name** | **Correspondence Address** | **ACRA Number or** **Unique Establishment Number (UEN)** | **Company Contact** | **30% or more Local Share-holding****(Yes/No)** | **No. of Employees (Group-level)** | **Annual Sales Turnover (Group-level)** | **Past projects implemented to :  (a) increase productivity, (b) improve pay and career prospects to attract more Singaporeans and/or****(c) other Singaporean Core initiatives e.g. WSQ, CDG, IGP, P-Max, Fair Consideration Framework, Jobs Bank** |
| **Name** | **Designation** | **Contact No.** | **Email** |
| 1 | (Lead Company)  |   |   |   |   |   |   |   |   |   |  |
| 2 |   |   |   |   |   |   |   |   |   |   |  |
| 3 |   |   |   |   |   |   |   |   |   |   |  |
| 4 |   |   |   |   |   |   |   |   |   |   |  |

**Annex B**

**OTHER SUPPORTING DOCUMENTS**

Please attach other supporting documents here (e.g. detailed proposal):

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|  |

**Annex C**

|  |  |  |  |
| --- | --- | --- | --- |
| **Manpower Profiles:** | **Current Manpower Profile** | **Interim Manpower Profile** | **Steady State Manpower Profile** |
| Number of Local Workers | Number of Foreign Workers | Number of Local Workers | Number of Foreign Workers | Number of Local Workers | Number of Foreign Workers |
| Lead Applicant:   |   | Work Permit:  S Pass:   |   | Work Permit:  S Pass:   |   | Work Permit:  S Pass:   |
| Company 2:   |   | Work Permit:  S Pass:   |   | Work Permit:  S Pass:   |   | Work Permit:  S Pass:   |
| Company 3:   |   | Work Permit:  S Pass:   |   | Work Permit:  S Pass:   |   | Work Permit:  S Pass:   |
| Company 4:   |   | Work Permit:  S Pass:   |   | Work Permit:  S Pass:   |   | Work Permit:  S Pass:   |