

2 January 2025



EA Alert: Change in Platform for Data Submission for Quarterly Referral Information

Dear KAHs and EA personnel,

According to the Employment Agencies Licence Condition 5(b), employment agencies (EAs) are required to provide information of every applicant referred to employers for a permanent or contract job position of at least six (6) months and with a fixed monthly salary of \$3,300 and above. This applies to all EAs under the Comprehensive or Select Licence.

Please note that we are changing the platform for the data submission on quarterly referral information from LicenceOne to FormSG (<https://go.gov.sg/submit-quarterly-referral-info>) with immediate effect. There is otherwise no change to the existing data submission requirements on quarterly referral information for EAs.

You may reach out to mom_ea_data@mom.gov.sg should you require further clarifications.

Thank you.

Ministry of Manpower