

Checklist for employers of foreign workers staying at HDB units

Employers are advised to use this list to check and ensure that HDB units they wish to house their workers at meet the requirements. Employers are also advised conduct regular onsite checks after the workers moved into the HDB units. Where shortcomings are detected (see pictorial examples in Annex), employers should work with your workers and/or HDB owners to have the shortcomings rectified as soon as possible. If this is not feasible, employers should consider moving the workers to other approved housing.

No	Items to check									
Living Space										
1	The HDB unit is not overcrowded. The total number of occupants a HDB unit is allowed to house is dependent on the flat size.									
	<table border="1"> <thead> <tr> <th>Flat Type</th> <th>Total number of occupants (including house owner and family members)</th> </tr> </thead> <tbody> <tr> <td>1-room and 2-rooms</td> <td>4</td> </tr> <tr> <td>3-rooms</td> <td>6</td> </tr> <tr> <td>4 rooms and above, including Executive</td> <td>6</td> </tr> </tbody> </table>	Flat Type	Total number of occupants (including house owner and family members)	1-room and 2-rooms	4	3-rooms	6	4 rooms and above, including Executive	6	
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Fire Safety										
2	No more than 2 Liquefied Petroleum Gas tanks in a unit									
3	The fire exits and escape routes are free of obstruction.									
4	The electrical sockets in the unit are not overloaded.									
General Housekeeping										
5	There are proper and well maintained rubbish disposal areas.									
6	The sanitary and bathing facilities are well maintained.									
7	Kitchens are well-maintained and there is no pest infestation (e.g. cockroaches, flies or rodents).									
8	There is no stagnant water in the unit to prevent mosquito breeding.									
9	The unit and the rooms are properly ventilated.									

Updating residential addresses of foreign workers with MOM

It is a legal requirement for employers to update their foreign workers' residential addresses with MOM through the Online Foreign Workers Address Service (OFWAS), within 5 days of the workers moving to a new address.

Additional information

Housing Requirements for FW	Updating the residential addresses of FW	Work Pass Conditions
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[Link to Housing Requirements](#)



[Link to OFWAS](#)



[Link to Work Pass Conditions](#)

Annex A

Examples of poorly maintained workers' housing

Fire hazard materials and obstruction of exit



Overcrowding



Poorly maintained sanitary facilities



Pest infestation



Overloaded electrical power point



Poor housekeeping



Annex B

Examples of well-maintained workers' housing

Unobstructed walkway and exit



Ample living space



Well-maintained sanitary facilities



Well-maintained kitchen



Correct use of power point



Good Housekeeping

