# Form - Information accompanying a safety case revision

# Instructions: Major Hazard Installations (MHIs) may use this form to notify the Major Hazards Department (MHD) of significant changes to the safety case, upon completing the safety case review and revision. Do expand the input fields where necessary.

# The completed form should be submitted to MHD ([contact\_MHD@mom.gov.sg](mailto:contact_MHD@mom.gov.sg)) via your Safety Case Lead / designated MHD point of contact.

# *MHD will review your submission and inform the MHI if there is a need to submit the revised safety case or selected sections.*

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| --- | --- |
| *Workplace number(s):* |  |
| *Name of MHI: ­­­­­­­­­­­­­­­­­­­* |  |
| *Address of MHI:* |  |
| *Last safety case revision date:* |  |

1. **Introduction**

A brief outline, including information such as reasons for the review, what was reviewed, how the review was conducted, who was involved and when it took place.

1. **Changes at the MHI since (date)**

A brief description of the change(s), since the safety case was last reviewed.

1. **Review of hazard analysis**

Includes a review of the potential major accident scenarios to check that the representative set is still appropriate. Full details of the review are not required but do include an overview of what was done, together with any significant findings.

1. **Review of risk assessment**

Consideration of whether the risk assessment is still relevant or valid and whether the methods used are still proportionate to the nature of the hazards. Where the hazard level has increased (e.g. because of changes on site or in response to new facts or technical knowledge), a more rigorous risk assessment process may be required than the one previously employed. There should also be a review of any improvement plans generated by the MHI in previous safety case submissions which should demonstrate implementation or the basis for any decisions not to implement.

1. **Review of ALARP demonstration**

Consideration of whether the safety case still makes the demonstrations required by the Third Schedule in the WSH (MHI) Regulations, and whether there are clear linkages between the major accident scenarios and the prevention, control and mitigation measures on site.

1. **Conclusions**

Outcome of the review leading to a decision about whether the safety case requires revision and on what basis (including consideration of significant repercussions).

1. **Summary of revisions**
2. A list of changes to the safety case, in tabular format, including details of the sections or paragraphs revised, reasons for their revision (e.g. MHI’s change review/five-year review, safety case revision plan, outcome of interventions) and nature of the changes.
3. This summary should make a clear distinction between:

* additions (new information)
* revisions (revised information)
* consolidation of material (where no further changes have been made).